

## **APPLICATION FOR SPECIAL DISPOSAL OF NON-DOMESTIC & COMMERCIAL WASTE AT BENARABY LANDFILL**

Attached is an application form and self-assessment questionnaire to assist you in disposing of material at the Benaraby Landfill.

You are required to fax your application form and self-assessment to Benaraby Landfill for approval.

The contact officer is Mr Scott Prior, Coordinator of Waste Services, Benaraby Gatehouse 4975 0700.

### **Standard Conditions that are Applied to the Disposal of Regulated & Non-Regulated Waste**

1. The Standard Conditions must be adhered to at all times.
  2. The Application form and Self-Assessment Guide must be completed and lodge with Benaraby Landfill.
  3. Regulated Waste applications must be submitted **at least 48 hours** prior to disposal.
  4. Regulated Waste is only accepted at Benaraby Landfill for disposal on Tuesday, Wednesday and Thursday between the hours of 10am & 2pm. Transporters will be refused access into the landfill out of these days/hours.
  5. Non-Regulated Waste applications must be submitted **at least 24hrs prior** (i.e. Monday disposal for non-regulated waste will need to be received Friday prior)
  6. Non-Regulated Waste will be accepted by previous arrangements with the Benaraby Landfill.
  7. The volume of material for disposal will not exceed the amount as indicated in the application, i.e. number of pallets/weight/cubic metres. Transporters **will be refused access** into the Landfill if the material is more than originally indicated.
  8. Material containing Heavy Metals, Hydrocarbons, Chemicals or other contaminants may require analysis (Toxicity Characteristic Leaching Procedure - TCLP Test).
  9. Drivers of all waste transport vehicles must obtain the necessary weighbridge dockets from the weighbridge operator at the landfill.
  10. Regulated waste transport certificates must be completed in accordance with the requirements of the *Environmental Protection Act 1994*.
  11. Drivers of all waste transport vehicles (Commercial/Private) must obtain direction from the weighbridge operator at the landfill
  12. A copy of the completed application form and self-assessment **must be presented** to the weighbridge operator upon entry into the Benaraby Landfill.
  13. Council will invoice the Applicant for the cost of disposal only if they have an existing account with Council. If the Applicant does not have an account with Council payment for disposal must be made at the weighbridge prior to disposal.
  14. Cancellations/Rescheduling of disposal dates must be made at least 24hrs prior to the disposal date. Please contact either Benaraby Landfill or Council's Environment & Regulation Department. If Council receives no notification, a re-scheduling fee of \$100 will apply.
- ### ***Asbestos Disposal Additional Conditions***
15. The procedures detailed in *The Workplace Health and Safety Advisory Standard for the Safe Treatment, Removal and Disposal of Asbestos Cement Sheeting* are to be followed accordingly.
  16. Asbestos sheeting is to be stacked on timber pallets or packaged accordingly, wetted, wrapped and sealed in two layers of heavy-duty polyethylene sheeting.
  17. The packaging/bag is marked in contrasting colours with the words "**Contains Asbestos Material**".
  18. The material is to be unloaded with due care using a crane truck or by hand so that the plastic wrapping/lining is not damaged. **Material is not to be tipped or pushed from the vehicle.**
  19. A hydrospray (e.g. garden pressure sprayer), shovel & broom must be available as part of an emergency spill kit for use to dampen Asbestos Material to suppress any dust in the event of a spill or the wrapping being damaged.

## APPLICATION FOR SPECIAL DISPOSAL OF NON-DOMESTIC & COMMERCIAL WASTE AT BENARABY LANDFILL

### APPLICANT INFORMATION

(NAME OF APPLICANT/CONTRACTOR TO COUNCIL)

TRADING AS \_\_\_\_\_

ACN/ARBN \_\_\_\_\_

POSTAL ADDRESS OF APPLICANT  
\_\_\_\_\_  
\_\_\_\_\_

POSTCODE \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

TELEPHONE \_\_\_\_\_

FACSIMILE \_\_\_\_\_

MOBILE \_\_\_\_\_

DATE \_\_\_\_\_

### ORIGINAL OWNER'S DETAILS

(OWNER'S DETAILS & SOURCE OF MATERIAL)

**OWNER MUST COMPLETE THIS SECTION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE: \_\_\_\_\_

PROPERTY ADDRESS FOR SOURCE OF MATERIAL  
(WHERE MATERIAL HAS COME FROM)  
\_\_\_\_\_  
\_\_\_\_\_

***THE OWNER MUST MAKE THE FOLLOWING ENDORSEMENT.***

I BEING THE GENERATOR OF THE MATERIAL DESCRIBED IN THE MATERIAL INFORMATION SCHEDULE, CONFIRM THAT THE DETAILS ARE TRUE AND CORRECT.

SIGNATURE: \_\_\_\_\_

FULL NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

### DISPOSAL DETAILS

PLEASE INDICATE PREFERRED DISPOSAL DATE AND TIME

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ TIME: \_\_\_\_\_

VOLUME OF MATERIAL IN M<sup>3</sup>: \_\_\_\_\_

WEIGHT OF MATERIAL IN TONNES: \_\_\_\_\_

PLEASE ADVISE TRANSPORTATION DETAILS:

WASTE TRANSPORTER: \_\_\_\_\_

VEHICLE TYPE: \_\_\_\_\_

UNLOADING PROCEDURE: \_\_\_\_\_

**PLEASE COMPLETE SELF-ASSESSMENT GUIDE OVER PAGE**

### REGULATED WASTE - 48 HRS NOTICE

***OWNER MUST COMPLETE & SIGN "OWNER'S DETAILS"***

***DISPOSALS ARE ONLY ACCEPTED ON TUES, WED, THUR AND BETWEEN THE HOURS OF 10AM - 2PM***

**ASBESTOS**

SHEETING MATERIAL – WALL	<input type="checkbox"/>
SHEETING MATERIAL – ROOF	<input type="checkbox"/>
PIPING	<input type="checkbox"/>
INSULATION (ASBESTOS ONLY)	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

(PLEASE STATE OTHER) \_\_\_\_\_

**CONTAMINATED SOIL**

(LIST DETAILS ABOUT CONTAMINATION) \_\_\_\_\_

**SPENT ABRASIVES**

GARNET	<input type="checkbox"/>
STEEL SHOT	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

(PLEASE STATE OTHER) \_\_\_\_\_

***WHAT WAS ABRASIVE USED ON (EG – NEW STEEL, TANK, PAINT ETC):***  
\_\_\_\_\_

***CONTAMINANT MIXED WITH ABRASIVE (EG – LEAD, FUEL, ETC):***  
\_\_\_\_\_

***\*\*PROVIDE IF NECESSARY MSDS SHEET & TCLP OF MATERIAL\*\****

***IS THE MATERIAL IDENTIFIED AS REGULATED WASTE UNDER SCHEDULE 7 OF THE ENVIRONMENTAL PROTECTION REGULATION 1998***    Y     N

### NON-REGULATED WASTE - 24 HRS NOTICE

***OWNER'S SIGNATURE NOT REQUIRED (ONLY APPLICANTS)***

SEAFOOD PROCESSING	<input type="checkbox"/>
CONVEYOR BELT	<input type="checkbox"/>
SYNTHETIC MINERAL FIBRE (INSULATION)	<input type="checkbox"/>
CONFIDENTIAL MATERIAL	<input type="checkbox"/>
FILTER SOCKS	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

(PLEASE STATE OTHER) \_\_\_\_\_

***NAME & CONTACT DETAILS OF CONTRACTOR WHO IS REMOVING, HANDLING, TREATING OR PACKAGING THE MATERIAL FOR DISPOSAL (EG – PLUMBER)***  
\_\_\_\_\_  
\_\_\_\_\_

### CERTIFICATION

I/WE (APPLICANT'S NAME) \_\_\_\_\_

BEING THE PERSON/COMPANY/CORPORATE INTENDING TO DISPOSE OF THE ABOVE APPLY FOR APPROVAL.

I/WE, BEING AWARE THAT IT IS AN OFFENCE TO PROVIDE FALSE OR MISLEADING INFORMATION, STATE THAT I AM AUTHORISED TO SIGN ON BEHALF OF THE PERSON (MEANING A CORPORATION OR INDIVIDUAL) AND COMMIT THIS PERSON (MEANING A CORPORATION OR INDIVIDUAL) IN ALL RESPECTS.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

POSITION \_\_\_\_\_

# SELF-ASSESSMENT GUIDE

**Q1. Does your application contain Asbestos?** ..... Yes  No

*If No...Please continue to Question 2. Yes, please continue.*

a) Is your volume more than 250kg? ..... Yes  No

*If No...Please continue to Question 1b).*

*If Yes...Are you going through a Licensed Waste Transporter?..... Yes  No*

**Asbestos Material over 250kg MUST go through a Licensed Waste Transporter.**

b) Is the material wetted, stacked on timber pallets and/or wrapped and sealed in 2 layers of heavy-duty polyethylene sheeting?..... Yes  No

c) Is the packaging/bag marked in contrasting colours with the words "Contains Asbestos Material"? ..... Yes  No

d) Is material to be unloaded with due care either by crane truck or by hand?..... Yes  No

e) Is a hydrospray, shovel and broom available as part as an emergency spill kit? ..... Yes  No

*If No...Please inform Gatehouse on arrival.*

**PLEASE CONTINUE TO QUESTION 5.**

**Q2. Does your application contain Contaminated Soil?** ..... Yes  No

*If No...Please continue to Question 3.*

a) Is the soil contaminated with Fuel, Asbestos or Paint containing Lead? ..... Yes  No

*If No...Please continue to Question 5.*

b) Have you forwarded to Council a copy of the material's MSDS and TCLP reports prior to completing this form?..... Yes  No

***If No... You MUST speak to Council's Health Department prior to completing this form.***

*If Yes...Please attach to this form a copy of Council's "Approval to Dispose" letter*

**PLEASE CONTINUE TO QUESTION 5.**

**Q3. Does your application contain Spent Abrasives?** ..... Yes  No

*If No...Please continue to Question 4.*

a) Was the Abrasive used on **NEW** Clean Steel? ..... Yes  No

*If Yes...Please continue to Question 5.*

b) Was the Abrasive used on Fuel, Paint or any other Contaminant? ..... Yes  No

c) Have you forwarded to Council a copy of the material's MSDS and TCLP reports prior to completing this form? ..... Yes  No

***If No... You MUST speak to Council's Health Department prior to completing this form.***

*If Yes...Please attach to this form a copy of Council's "Approval to Dispose" letter*

**PLEASE CONTINUE TO QUESTION 5.**

**Q4. Is your application for Other Waste?** (*Seafood Processing, Conveyor Belt, Synthetic Mineral Fibre (Insulation), Filter Socks or Confidential Material*) ..... Yes  No

*If Yes...You may forward this form to the Landfill for Disposal 24hrs prior to disposal date.*

**PLEASE CONTINUE TO QUESTION 5.**

## **Q5. GENERAL QUESTIONS**

a) Does the Volume of Material exceed the amount indicated in the application? ..... Yes  No

*If No... Please continue to Question 5b)*

***If Yes...Please complete new application form for exceeded amount.***

b) Was the application submitted the Landfill **at least 48 hrs** prior to disposal? ..... Yes  No

*(not necessary for Other Waste)*

*If Yes...Please continue to Question 5c)*

***If No...Please change your disposal date to reflect a time-frame of 48 hr notice.***

c) Is the disposal date a Tuesday, Wednesday or Thursday? ..... Yes  No

*If Yes...Please continue to Question 5d)*

***If No...Please change your disposal date to a corresponding Tues, Wed or Thurs.***

d) Are you disposing at the Landfill between the hours of 10am to 2pm?..... Yes  No

***If No...Please seek approval from the Landfill for a delivery time outside of these hours.***