



GLADSTONE REGIONAL COUNCIL
LOCAL LAW - ROADS

APPLICATION FEE: \$50 (INC GST)

Receipt No.	CSR No.
Received Date:	
Faxed to Gladstone Police 4971 3288 ____/____/200__	Fax Received from Gladstone Police ____/____/200__

Licence / Permit/s applied for

I/We hereby apply for:	
1. <input type="checkbox"/> Driveway and/or Kerb Crossing (Invert) - to Standard Drawings	<input type="checkbox"/> Hoisting
2. <input type="checkbox"/> Paved Footpaths	<input type="checkbox"/> Excavation
3. <input type="checkbox"/> Open/occupy road	<input type="checkbox"/> Construction
3a. <input type="checkbox"/> Disrupt Traffic Flow	<input type="checkbox"/> Cleaning
4. <input type="checkbox"/> Connect to Council stormwater drain	<input type="checkbox"/> Festival
5. <input type="checkbox"/> Erect hoarding, gantry and material on road/footway.	<input type="checkbox"/> Other
6. <input type="checkbox"/> Deposit plant or materials on road/footway.	

Applicants Name and Address

Company Name	Contact Name	Phone No.
Postal Address	Postcode	Fax No. Mobile No.

Location or Work

House No	Street	between	and	Suburb
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Period Required

Work will commence on (Day) the/...../..... and be completed on(Day) the/...../.....
 Times of operation aream/pm untilam/pm (Daily/Overnight/Continuously/Other)
 Other schedule information

Specific information required for Permits 2, 3, 4, 5 & 6 (Please use metric measurements)

Permit 3	Type of closure required Lane(s) Half Road/Full Road/Other.....		
Permit 4	Drain to which it is proposed to connect	Approved Plan No:	
Permit 5	Distance of building From street alignment:	Length of property frontage to be used:	Height of Building:
	Is it necessary to erect hoarding and/or scaffolding? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is it necessary to deposit materials on the road/footway? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Permit 5 & Permit 6	Length of road/footway required:	Width of road/footway required:	Area to be used:
	Type of material and/or plant to be placed on road/footway:		

Police fax: 4971 3288 Attention: Chris Lette	Evidence to be provided to council prior to validation of permit
Acknowledgement received from:	Police Permit Yes <input type="checkbox"/> Not Required <input type="checkbox"/>
Ambulance Yes <input type="checkbox"/> Not Required <input type="checkbox"/>	Copy of newspaper advertisement Yes <input type="checkbox"/> Not Required <input type="checkbox"/>
Fire Brigade Yes <input type="checkbox"/> Not Required <input type="checkbox"/>	Proof of residents/businesses notification Yes <input type="checkbox"/> Not Required <input type="checkbox"/>
Queensland Transport Yes <input type="checkbox"/> Not Required <input type="checkbox"/>	Receipt for pre-paid work Yes <input type="checkbox"/> Not Required <input type="checkbox"/>
Buslink Yes <input type="checkbox"/> Not Required <input type="checkbox"/>	Public Liability policy Yes <input type="checkbox"/> Not Required <input type="checkbox"/>
Taxis Yes <input type="checkbox"/> Not Required <input type="checkbox"/>	<u>Letter of Acknowledgement to be obtained from:</u>
Dept of Main Roads Yes <input type="checkbox"/> Not Required <input type="checkbox"/>	Ambulance Yes <input type="checkbox"/> Not Required <input type="checkbox"/>
Other Yes <input type="checkbox"/> Not Required <input type="checkbox"/>	Qld Fire & Rescue Service Yes <input type="checkbox"/> Not Required <input type="checkbox"/>
	Main Roads..... Yes <input type="checkbox"/> Not Required <input type="checkbox"/>
	Other Yes <input type="checkbox"/> Not Required <input type="checkbox"/>

Signature of Applicant/s

LOCAL LAW ROADS

Receipt No.	Permit No.
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CONDITIONS APPLYING TO PROPOSED WORK ON ROAD AND FOOTPATHS

Conditions of Licence

All conditions marked thus must be met before the commencement of work.

- 1. Road/lane footpath closures are to be conducted in accordance with the Queensland Manual Of Uniform Traffic Control Devices. The relevant section of the above Manual Part 3 "Works On Roads" is available from the Department of Main Roads.
- 2. A police permit is to be obtained from Gladstone Police Station. A copy of the Police Permit / Approval is to be forwarded to Council a minimum of 1 day prior to the date of closure. Where a Police Permit is not provided as required, Council's licence will not be valid.
- 3. Local residents and business, which could be affected, are to be notified prior to the event an agreed alternative arranged where access is denied.
- 4. Where any associated work is to be done by Gladstone Regional Council staff, the cost is to be pre-paid by the client prior to the event.
- 5a. The holder of the licence must take out a public liability insurance policy to the value of \$10,000,000 with the Gladstone Regional Council being endorsed as an insured party; and
- 5b. The public liability insurance policy referred to in paragraph (a) must be to the satisfaction of the Gladstone Regional Council and submitted to it prior to the carrying out of any work under the licence.
- 6. The proposal is to be advertised in the public notices your local newspaper prior to the event.
- 7. Ambulance, Fire Brigade and Queensland Transport are to be advised prior to the event.
- 8. **The applicant is to contact Council on 4975 8171 or 4975 8100 regarding excavations or work near traffic signals that may damage/disrupt operation of signals.**
- 9. Traffic controllers/Police are to be on duty during the hours of site operation to assist motorists and pedestrians.
- 10. Council will formally acknowledge and approve the application within five to ten business days from receipt of the application. **Works must not commence prior to approval being issued.**

General Conditions

- (a) If the holder of the licence or any employee or agent of the holder damages the road the holder must pay to Gladstone Regional Council the amount it would cost Gladstone Regional Council to rectify the damage to the road; and
- (b) Notwithstanding paragraph (a), Gladstone Regional Council may allow the holder of the licence to carry out any rectification works at their cost for damage caused to the road if this is appropriate in the circumstances; and
- (c) Any rectification works carried out under paragraph (b) must be to the satisfaction of Gladstone Regional Council and will be without prejudice to the right of Gladstone Regional Council to carry out any further works needed to rectify the damage to the road at the cost of the holder of the licence; and
- (d) The holder of the licence must not adversely obstruct the movement of vehicles and pedestrians along the road; and
- (e) The holder of the licence must ensure that the activity does not cause a nuisance to neighbouring residents; and
- (f) The holder of the licence must ensure that the activity does not have an adverse effect on the amenity of the surrounding area; and
- (g) The holder of the licence must not interfere with the existing services located in, on or over a road; and
- (h) All employees or agents of the holder of the licence must have completed an appropriate training course relating to safety standards for carrying out works or activities on roads prior to those employees or agents actually carrying out those works or activities.

Certification

<p>I/We as applicant/s hereby agree to comply in all respects with the conditions shown overleaf and above for the relevant permit/s and or endorsed hereon and indemnify Gladstone Regional Council against claims (including claims made against the holder of the licence by Gladstone Regional Council for personal injury (including death) and damage to property (including economic loss) arising by, through or in connection with the licence</p>	<p>Signature of applicant/s Print Name/s under</p>
<p>Further conditions and other information:</p>	
<p>A Licence is hereby granted to the applicant/s for work as specified in the above application and is subject to the applicant's compliance in all respects to conditions shown overleaf, and above, and the every law, By-Law, Ordinance and Regulation relevant thereto.</p>	<p>For and on behalf of the Gladstone Regional Council Signature:/...../.....</p>

Please Note: A site plan/sketch (to scale) showing the location details and dimensions of the proposed work must be submitted with this application.

Sketch of proposed location to be provided here:

FOR COUNCIL USE ONLY

Inspecting Officer's comments here:
